

President – Rafael Leos
Vice President – Carl Pierce
Secretary – Stephanie Mosley
Treasurer – Randall Kippenbrock
Advisory Board Delegate – Vacant
Young Professionals Chair – Tyler Zack
Safety Ambassador – Rafael Leos



**MEETING MINUTES
FOR
NEW MEXICO SWANA ROADRUNNER CHAPTER
GENERAL MEMBERSHIP AND OFFICERS' MEETING
FEBRUARY 11, 2025
(VIRTUAL MEETING)**

I. CALL TO ORDER

President Rafael Leos called the New Mexico Roadrunner Chapter Board of Directors meeting on February 11, 2025 at 11:02 am, held virtually via Zoom.

II. ROLL CALL

EXECUTIVE BOARD MEMBERS PRESENT

Rafael Leos, President/Safety Ambassador
Carl Pierce, Vice President
Stephanie Mosley, Secretary
Randall Kippenbrock, PE, Treasurer
Tyler Zack PE, Young Professionals Chair
Danita Boettner, PE
Charles Fiedler, PE
Matt Kingsley, PE

MEMBERSHIP PRESENT

Wes Glakas
Armando Gabaldon
Levi Lementino
Alejandro Romero
Matthew Fien Gretton
Lucas Batista
Sonia Samir
Shirlene Sitton

III. SAFETY MINUTE: LITHIUM-ION BATTERIES

Lucas Batista spoke about finding a volunteer opportunity with bringing awareness about lithium ion battery disposal. Lucas discussed the dangers of fire in landfills, transfer stations, and in the back of collection trucks. He spoke on addressing the safety hazards in the industry and that as large as the problem is, batteries are/will be produced more, and this problem is not going away. During his meetings, his key take-aways are that this issue isn't widely known, and awareness needs to be raised, as well as legislative backing. The link for volunteer information: [Volunteering with SWANA](#)

IV. APPROVAL OF MINUTES

Approval of minutes for Regular Meeting held January 14, 2025 via Zoom, and Special Road-E-O meeting minutes held January 28, 2025.

Stephanie Mosley motioned for the vote to approve the meeting minutes, seconded by Danita Boettner. The motion passed unanimously.

V. APPROVAL OF BUDGET & FINANCIAL REPORTS

Motion to table the approval of budget and financial reports to next regular meeting on March 11, 2025.

Stephanie Mosley motioned to table the financial update, seconded by Danita Boettner. The motion passed unanimously.

VI. NEW BUSINESS

ITEM A: ACTION ITEM: APPROVAL OF ALL REMAINING PRIMARY AND ANCILLARY OPERATIONAL ACCOUNTS, APPLICATIONS, AND SOFTWARE TO BE TRANSFERRED TO CUSTODY OF CHAPTER PRESIDENT AND TREASURER FROM JOANNE WEAVER AND DENISE WEAVER

Motion to gain control over remaining accounts that were previously managed by JoAnne and Denise Weaver, and handle them on a chapter level to assist with transition.

Danita Boettner motioned for the managing of the accounts, seconded by Stephanie Mosley. The motion passed unanimously.

ITEM B: ACTION ITEM: APPROVAL FOR TREASURER TO CLOSE CHAPTER ACCOUNTS FOR ZOOM, PAYPAL, AIRTABLE, AND ADOBE

Charles Fiedler inquired on the Zoom account, Rafael Leos said that Randall Kippenbrock is looking into another Zoom account, if we need to change platforms, we will have a meeting to change platforms.

Rafael Leos motioned for the approval of closing these accounts, seconded by Charles Fiedler. The motion passed unanimously.

ITEM C: ACTION ITEM: APPROVAL FOR PRESIDENT TO TRANSFER AND MANAGE MAILCHIMP ACCOUNT FOR EMAIL NOTIFICATIONS AND CHAPTER MEMBERSHIP LISTS ASSOCIATED WITH THE ACCOUNT

Rafael Leos spoke on the MailChimp account, it was previously handled by JoAnne and Denise Weaver and he would like to help with the transition to being managed by the chapter. Charles Fiedler inquired on the Star Chapter account, he thought it would be an imbedded feature. Rafael stated that it will be once the website goes live, but we have time sensitive messages that need to go out beforehand.

Charles Fiedler motioned for the transferring of MailChimp account to Rafael to manage, seconded by Tyler Zack. The motion passed unanimously.

ITEM D: ACTION ITEM: APPROVAL OF NMSWANA TO SPONSOR DONA ANA COMMUNITY COLLEGE (DACC) SERVICE LEARNING STUDENT(S) IN MARKETING AND DIGITAL DESIGN FOR A NON-MONETARY INTERNSHIP FOR SOLID WASTE INDUSTRY SOCIAL MEDIA MARKETING VIDEO SHORT THROUGH THE CHAPTER AND ADMINISTERED LOCALLY BY THE SOUTH-CENTRAL SOLID WASTE AUTHORITY (SCSWA), LAS CRUCES, NM

Rafael stated that he is trying to establish internships locally and this particular one can only work with non-profits, he met with them two weeks ago and determined that the non-profit would be the overseer of the internship and as a chapter, sponsor the particular student/group that would be assigned to the project. Carl Pierce asked what it meant to sponsor, Rafael stated there will be no monetary value, that we will be a guardian of this process and give video/photo assistance for the project, essentially the chapter would be a liaison.

Charles Fiedler motioned for the NMSWANA Roadrunner Chapter to sponsor the project for DACC, seconded by Danita Boettner. The motion passed unanimously.

ITEM E: UPDATE: CHAPTER FINANCE AND PROGRESS REPORT SUBMISSIONS

Rafael Leos stated that as a chapter, we have taken a lot of roles, the annual progress reports were submitted on time, and wanted to update the chapter of its completion. Carl Pierce asked what the process would be in the future? Rafael spoke on the hope that in the future there would be a dedicated chapter member that would handle the submittals in the future. Danita Boettner mentioned that next year it shouldn't take as long or be as difficult since we will have more information than we did about last year. Rafael stated that he hasn't heard anything back from National SWANA, so he feels it was submitted correctly.

ITEM F: UPDATE: MEMORANDUM OF UNDERSTANDING (MOU) WITH NMED-SWB & DISCUSSION

Danita Boettner met with NMED to discuss the MOU in order to create a draft, what she would like is feedback as soon as possible from the board to get this up and in place hopefully by the first training in April. Charles Fiedler stated that it looks like a cut-and-paste from NMRC and that we need to be careful to ensure it's updated correctly. Charles asked if this is the same one previously used, because it puts a lot on SWANA. Levi Lementino stated that is not the same one as before, they had to update references on old technology requirements, and that SWANA needs to assist in setting up, taking down, and stay to assist in the classes. Rafael Leos said that there have been meetings with SWANA members and NMED members to hash this out, and that this is a rolling document and encourages the board to submit input. Levi wants to move forward, wanting to know when it can be expected back, Danita stated that the deadline for the board would be February 21, 2025 and that would give enough time to compile it. Levi agreed on the timeline, stated that he would like it in place before classes, but will not hold back classes because of it.

ITEM G: DISCUSSION ON OPPORTUNITY ON SOLID WASTE/EMERGENCY DISASTER ACTION TRAINING

Rafael spoke on a meeting he had with the Northern Lights Canada SWANA Chapter on their disaster action training and would like the board's input on incorporating it with our chapter. Rafael also wanted to open up a dialog about how it could be incorporated, whether it be a training conference, integrated into the Round Table Meetings, or set up an eight-hour individual class. Rafael would like to use it as additional CEU's, but wants a discussion. Carl discussed the meeting and said that the Northern Lights Chapter has a wide variety of topics

they could train, and a bottom-line of cost. Rafael said he would be bringing it to the board in an action item to see if we would want to add it to our budget. The need for the training is there, with floods and fires in our state, it is necessary knowledge. Tyler Zack stated that it is a great idea, based on the amount of rainfall this year, we could be heading into a devastating fire season, and these are the kinds of trainings that small-town areas will need for support and disaster planning and trying to instill this would be a great movement. Rafael spoke on pricing, approximately \$260 per person in USD, but there may be discounts available for larger groups. Shirlene Sitton expressed her appreciation for the presentation, she was also there and thinks that this would be a great idea. Shirlene stated that since 9/11 local governments have been ramping up emergency plans but there isn't nearly enough consideration of disaster debris, that it is a central issue when dealing with disaster. Shirlene said she really supports the chapter in this, and she will see what kind of CEU's NMED will be able to support. Danita Boettner stated that pulling information from the northern part of the state, the Cerro Grande fires were a learning curve for emergency management as well as dealing with the aftermath. Danita suggested we contact Los Alamos County and hear their side of things as well, they may be able to offer some insights that other communities may not have. Rafael spoke that the Northern Lights have a system, they would like to teach it and adapt it to NM along with local regulations and laws. Rafael would like to move forward and would like the board to be able to look into it as well. The link to the Northern Lights Training information: [Our Courses | SWANA Northern Lights Chapter](#)

ITEM H: UPDATE: PROGRESS REPORT AND DISCUSSION ON STARCHAPTER

Rafael displayed the admin access to the new website. Rafael stated that the website is not up and running yet, it is still fluid and changing and is still looking for additional photo submissions from the board. Rafael also showed the MailChimp equivalent that is embedded in the website and expressed the cost reduction by the ability to remove repetitive charges. Randall spoke on the additional tabs that we will have that pertain to us as a chapter, and also stated the StarPay option that will be in the website. Randall stated that he would like to have sponsors, we could put two sponsor logos on the homepage, and hopefully be able to pay for the website dues with the sponsorships. Rafael expressed the importance of being aware of email requests such as photos, there is a lot going on behind the scenes with subcommittees. Randall lastly expressed that his hopes for the website will be to closely align with the Georgia SWANA website, which you can view here: [Georgia SWANA Chapter Website](#)

VII. COMMITTEE DISCUSSIONS & REPORTS

- **NOMINATING COMMITTEE** – Currently idled, no report.
- **RECRUITMENT/MEMBERSHIP COMMITTEE** – Carl Pierce stated that increasing the rates doesn't seem feasible, he spoke with chapters in Arizona and they currently charge the same. Carl stated that he made some contacts at WasteCon from South Carolina that had some good recruiting resources and he will reach out to them and hopefully bring some new ideas to the board. Randall Kippenbrock stated that he reached out to National SWANA and they explained the fees and the chapter's portion of 12.5% of annual dues. Rafael and Carl spoke about the chapter evolving, and that as we have more to offer, possibly having a recruitment challenge with possible prizes being free year of membership, or possible WasteCon prize.
- **EDUCATION/TRAINING COMMITTEE** – Danita stated that they have come to the agreement on the training class schedule, there will be two months a year that the Landfill and Transfer Station classes will be held. She also stated that we will need to work with NMED to finalize dates and schedules. Levi Lementino stated that he

doesn't think it would be feasible to do a landfill class one week, then a transfer station class the next week, he stated that they would need at least a week in between classes. Levi also advised that NMED will be occupied the last week of April, Rafael said that we want to propose the dates to see if there is interest.

- **ROAD-E-O COMMITTEE** – Rafael spoke on the Road-E-O's commitment to trying to move hastily to get info out as soon as possible, but ran into problems with the MailChimp program. As a reminder, this February 22nd is the last day to register for the TXSWANA Road-E-O, and a reminder that TXSWANA waved the registration fees for the NM drivers to compete. Rafael said that he would like to provide volunteers for the event. Shirlene spoke up to remind Rafael that she cannot chair the Road-E-O committee, but she is more than willing to assist, Rafael acknowledged, and apologized for the clerical error of not changing the verbiage in the Agenda.
- **SAFETY COMMITTEE** – Nothing to report.
- **SWANA AB REGION 2 & NATIONAL REPORTS** – Nothing to report.
- **YOUNG PROFESSIONAL (YP)** – Nothing to report.
- **LEGISLATIVE** – Charles Fiedler spoke on new bills, he stated no change since the update email he had sent out. Bills in the environmental realm don't seem to relate to our industry. Charles and Shirlene were talking about Senator Steinborn, Charles was inquiring on whether she had spoken to him about bill 264, Shirlene stated she discussed it with him, but he hasn't indicated if he will sponsor it. Shirlene stated that they might send the bill 264 through with Texas, it might give both bills a better chance and encourage manufacturers to come up with a regional plan. Rafael suggested to let him know when they have these meetings, he had seen Jeff Steinborn multiple times, and could have discussed these bills with him. Shirlene stated that there are some bills that Charles may have missed, there is a raid update house bill 291 that renames the raid act and inserts circular economy. Shirlene said that they are getting public outreach for it, Charles said he is on the raid alliance, and they will be reaching out today. Shirlene stated it uses the same verbiage as the bill from 2023 that was approved and sent through, but eventually ended up vetoed. Shirlene stated that bill 291 changes the recycling plan to a circular economy plan, and it allows a more balanced approach for grant funds. Shirlene also stated that the better wording allows changes to be made in the rulemaking process, rather than go through legislative changes. She also stated that it won't be scheduled for at least a week. To access the bills that were discussed: [Senate Bill 264](#) & [House Bill 291](#)
- **ROUND TABLES** – Nothing to report.
- **SCHOLARSHIP/STIPEND COMMITTEE** – Nothing to report.
- **BYLAWS COMMITTEE** – Nothing to report.
- **ANNUAL MEETING COMMITTEE** – Rafael spoke on an e-mail he received from Sarah Pierpont from NMRC asking if we would like to have a joint conference again, the board was happy to be included.

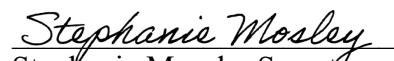
EMERGENCY TIME-SENSITIVE ACTION ITEM: SARAH PIERPONT FROM NMRC REQUESTED A JOINT ANNUAL CONFERENCE

Charles Fiedler motioned for the joint annual conference with NMRC, seconded by Danita Boettner. The motion passed unanimously.

VIII. ADJOURNMENT

There being no further business to discuss, President Rafael Leos adjourned the meeting at 12:24 pm.

APPROVED THIS 11TH OF MARCH 2025 BY THE SWANA NEW MEXICO CHAPTER BOARD OF DIRECTORS:


Rafael Leos, President
Stephanie Mosely, Secretary